

Kingsbury Parish Council Minutes

Meeting of Kingsbury Parish Council held on **Wednesday, 16th May 2018**, at Jubilee Court Community Room, Kingsbury.

Present: Councillors: Chair B Moss, A Lewis, A Simpson, J Thomas, J Whitby, M Moss, C Ayasamy, A Jenns and H Phillips.

Clerk: S Humphries

Public: One member of the public

Apologies: Accepted and agreed for Councillors J McNally and I Thomas

286 Declarations of Personal and Prejudicial Interests

- Councillors B Moss, H Phillips, A Jenns and A Lewis declared a personal interest in any Borough Council issues.
- Councillors A Lewis and H Phillips declared a personal interest in any minutes concerning Warwickshire CAVA Local Management Committee.
- Councillors A Lewis and H Phillips declared a personal interest in any minutes concerning Beeline Community Transport
- Councillor A Lewis declared a personal interest in any minutes concerning Piccadilly Community Association.
- Councillor A Simpson declared a personal interest in any minutes concerning Hurley Community Association.
- Councillor J Whitby declared a personal interest in any minutes concerning Wood End Working Men's Club.
- Councillors J Thomas, A Jenns, A Lewis, M Moss, C Ayasamy and H Phillips declared a personal interest in any minutes relating to HS2.
- Councillor J Thomas declared a personal interest in any minutes concerning Bodymoor Heath Victory Hall Committee and Piccadilly Community Centre.
- Councillor A Jenns declared a personal interest in any minutes concerning WCC.
- Councillor C Ayasamy declared a personal interest in any minutes relating to Kingsbury and Cliff residents group.
- Councillor H Phillips declared an interest in any minute relating to Woodlands Community Centre.
- Councillors A Lewis and H Phillips declared an interest in the minute relating to Beeline Transports request for funding.

287 Minutes to be Approved

It was proposed by Cllr C Ayasamy and seconded by Cllr A Lewis and agreed:

RESOLVED: That the minutes of the Council meeting held on 18th April 2018 are approved as a true record.

288 HS2 (271)

The latest HS2 bulletin from WCC is on our website for information.

County Councillor D Reilly is standing down as the WCC HS2 representative due to other commitments but the new representative is yet to be appointed.

Councillor J Thomas and the Clerk are gathering information and will arrange to meet to complete the application to apply to the Community and Environment Fund/Business and Local Economy Fund. We are looking into some outdoor gym equipment to benefit all age groups on the parish recreation ground.

289 Broken fence Trinity Road bridge by EMR. Network Rail property (272)

The service delivery manager from DP Cargo has now assessed the site with contractors to confirm the work that needs to be done. He is waiting for a quote and if costs are authorised the work should be completed within 2 to 3 weeks.

290 Overgrown trees Kingsbury (273)

Trees at back of Rowan Close/Willow Close need cutting back – Persimmon Homes have now passed our concerns to their West Midlands office who advised it is North Midlands area! Councillor A Jenns also reported more problems with trees in Maple Drive.

291 Planning Applications/Information

The following new planning applications were brought to Councillors attention.

- **PAP/2018/0290** – United Kingdom Oil Pipelines, Kingsbury Oil Terminal – erection of new pipeline control centre.
- **PAP/2018/0272** – Over Coppice Farm, Boulters Lane, Wood End – retrospective application for continued occupation of accommodation for agricultural worker.

292 Kingsbury Sports Hall (277)

Councillors and residents have conveyed their concerns about the Sports Hall and do not want the village to lose a valuable asset. The Parish Council has met with CISWO, who own the building. A meeting of Trustees, Solicitors and Ciswo is planned for early June and it has been suggested that the parish council are also invited to discuss a way forward.

293 Councillors Parish Matters raised January-March 2018 (278)

Update on the following which have been reported to the relevant authorities:

- **New lights in Piccadilly are dim** – Reported and chased but no feedback yet.
- **List of all grit bins in parish requested** – Acknowledged and a list awaited.
- **Uneven path bottom of church steps needs attention** – Reported to WCC and chased.
- **Lighting Trinity Road/Overwoods Road not sufficient** – Reported to WCC
- **Should County Highways consult local Councillors re planning issues?** – Letter from WCC explaining the procedure was read out to Councillors.
- **Flooding at end of ‘Bromage Path’** – WCC are looking into this.
- **Could we have any signs to point to free car park in Kingsbury by ‘Millionaires Row’** – WCC – are currently updating signs and unable to accept requests for new ones. We will be contacted at a later date.

294 War Memorial for Parish

Ideas and costs will be discussed further at the next meeting.

295 Fencing around recreation ground and Inspection report(279)

New fencing which matches our existing fencing was suggested to edge the boundary of our recreation ground. Information was given to Councillors about a new Parish Lengthener Scheme to fund some jobs around local parishes relating to highways. Councillor A Jenns arranged a meeting and it was agreed that the clearance part of the area could be done as part of this scheme, which would save us some money on the quote. Due to bird nesting time this will have to wait until early Autumn before it can be cleared.

NWBC will remove the rotting log and stepping stones on the parish play area and either leave to rot down in the shrubs or take away.

296 Correspondence

The Clerk reported on the following items of correspondence at the meeting. If any further information is required please contact the Clerk (details on the website):-

- WCC Flood Risk Management, Maintenance of Water Courses event Fillongley 5/6/18.

- Birmingham Airport Airspace proposal submitted to Civil Aviation Authority consultation.
- Request to use the parish recreation ground for an event run by Kingsbury Rainbows for Amelia's fund on 27/6/18 at 4.45pm. This was granted.
- Request to use the parish recreation ground on 1/9/18 for fun day and to thank villagers for support for Amelia's fund. This was granted subject to adequate insurance for any activities.
- MP Craig Tracey re consultation on powers dealing with unauthorised encampments
- Letter from MP Craig Tracey re Neighbourhood planning.
- Clerks and Councils direct May issue.
- NALC/WALC Employment briefing 2018 – 2020 National Salary Award.
- Report of damage to cradle swing recreation ground. NWBC to look at for us.
- WALC newsletter May 2018 forwarded to Councillors.
- Legal briefing LO6 18 on Data protection.
- Arrangements for buses when Piccadilly closed for repair work. WCC Transport say they have not yet been notified but will see what they can find out.
- Items reported which have been directed to the relevant dept– damaged electrical post, Kingsbury, car parked obstructing view and bollards by School to be painted white out.
- Queens Award for Volunteering.
- Meetings to discuss WALC North Area Committee for Councillors and Clerks.
- WALC Nominations to County Committee.
- Chief Executive's Bulletin April 2018 – update on GDPR.
- NALC 2018 Model Standing Orders to be reviewed next meeting.

297 Budget for 2018/2019 (282)

There have been suggestions for various items of expenditure such as fences, noticeboards, dog bins, litter bins and benches to be purchased for the parish. The Clerk will produce a statement after the end of year accounts are finalised, so that we can monitor and plan expenditure over the coming year.

298 Councillors Parish Matters raised April 2018 (283)

Update on the following which have been reported to the relevant authorities:

- **Parking by Canal bridge in Bodymoor Heath** – Police to monitor this.
- **Damaged concrete bollard A51** – This has been corrected.
- **Muddy dip by walkway through to recreation ground** – Inspected by NWBC
- **Pot holes Mill Crescent** – Revisited by WCC and defect issued.
- **Asda Tankers using route through village** – ASDA head office to be contacted.
- **Knowle Hill to School playground overgrown** – WCC dealing with.
- **Flooding by bungalow Knowle Hill** – WCC say land is NWBC. No floods noted by WCC.
- **Sign in front of memorial wall is bent** – WCC to attend to.
- **Flooding bottom of Pit Hill** – Reported to WCC as ongoing problem. Flood Risk Management have sent letter to adjoining landowner to cleanse ditch Trinity Road, Piccadilly.
- **Pot holes Brick Kiln Lane to Hurley Common & by number 26 Wood St**– Repaired.
- **View out of Pear Tree Avenue onto Coventry Road poor** – Looked into by WCC with no recommendations made.

299 Accounts 2017/2018

Councillors had been given the accounts and information they required to look through and discuss. The internally audited accounts for 2017/2018 were discussed together with the internal auditor's report which did not raise any concerns.

300 Accounts 2017/2018 – Section 1 Annual Governance Statement

The annual governance statement was discussed and it was proposed by Councillor A Jenns and seconded by Councillor M Moss and agreed by all:

RESOLVED:- That the Annual Governance Statement be agreed and signed by the Chair.

301 Accounts 2017/2018 - Section 2 Accounting Statements 2017/2018

This was further discussed and proposed by Councillor A Jenns and seconded by M Moss and agreed by all:

RESOLVED: That the accounts for 2017/2018 be approved subject to external audit and the Chair would also sign the Accounting Statement on behalf of all Councillors, and this would then be sent to the external auditors by the agreed deadline.

302 GDPR

A general Privacy Notice was discussed and Councillors given chance to comment before the deadline of 25th May when it would be uploaded to the website. A consent form was also shared with Councillors to be used should it be required.

303 Funding requests

Beeline Community Transport – A letter was received detailing the progress towards sustaining the vital service that Beeline provide. Many residents in North Warwickshire have been helped over the past year. Councillors discussed this and it was proposed by Councillor C Ayasamy and seconded by Councillor A Jenns and agreed:

RESOLVED: That a donation of £750.00 would be given to help the vital service Beeline provide for the community.

Hurley Church - Request for funding – to be put on the agenda for June meeting.

304 Councillors Parish Matters raised May 2018

The following have been reported to the relevant authorities or are for information:

- Bank holiday issues with traffic around the Water Park – Councillor J Thomas. Due to concerns raised the Clerk, Chair and Vice Chair had already obtained a response from the Parks Manager. The amount of cars on the bank holiday broke all records with 2290 cars entering the park. Rangers were used and both lanes into the park were in use. A nearby car boot sale added to the amount of cars in the area. Other local parks had to close and were having the same problems with parking.
- Disabled parking Kingsbury needs remarking after damage by lorries – Councillor J Thomas
- BT telephone box Jubilee Court removal date requested – Now removed.
- No 15 bus timetables difficult to get for users without internet. Can we get some copies? – Councillor J Thomas
- EMR queueing problems again – Councillor J Thomas
- Trinity Road to Elm Tree large amount of stinging nettles – Councillor C Ayasamy

305 Next Meeting Date

The next meeting will be on Wednesday 20th June 2018 at Wood End Village Hall, Wood End.

306 Accounts for payment (where accounts include VAT this will be claimed back)

It was proposed by Councillor A Lewis and seconded by Councillor C Ayasamy and agreed:

RESOLVED: That the accounts listed below be approved for payment and the relevant contribution to the pension scheme would be paid by bank transfer.

Administration Costs – May	£1106.40
Mr R Young Internal Auditor	£150.00
Beeline Community Transport donation (minute 302 May)	£750.00
Mrs J Thomas reimbursement of fee from Archive office	£7.50

Signed _____

Dated _____