

Kingsbury Parish Council

Annual Meeting Minutes 2016

Minutes of the **Annual Meeting** of Kingsbury Parish Council, held at Jubilee Court Community Room, Kingsbury on **Wednesday 18th May 2016**.

Present: - **Councillors:** H Phillips, M Moss, A Lewis, B Moss, C Ayasamy, A Simpson, I Thomas, J Thomas, J Whitby, A Jenns and J McNally
Clerk: S Humphries

1 Election of Chairman

Councillor J Whitby was proposed by Councillor I Thomas and seconded by Councillor B Moss and agreed as Chairman for the year 2016/2017: -

RESOLVED: That Councillor J Whitby be elected Chair of Kingsbury Parish Council for the year 2016/2017.

2 Chairman's Declaration of Acceptance of Office

Councillor J Whitby duly signed the declaration of acceptance of office and took over as Chair of the meeting.

3 To receive and approve apologies for absence

All parish Councillors were present.

4 Declarations of Pecuniary Interests

Councillors were asked to update their 'Notification of Disclosable Pecuniary Interests' form for the coming year.

5 Election of Vice Chairman

It was proposed by Councillor I Thomas and seconded by Councillor A Lewis and agreed:-

RESOLVED: That Councillor C Ayasamy be elected as the Vice-Chair of Kingsbury Parish Council for the year 2016/2017.

6 Ancient Documents

The Councils ancient documents list was available for any members who wished to inspect it.

Signed:

Dated:

Kingsbury Parish Council

Minutes of the **Annual Parish Meeting** of the Parish of Kingsbury that took place at Jubilee Court Community Room, Kingsbury on **Wednesday 18th May 2016**.

Present: - **Councillors:** J Thomas (Chair), A Lewis, C Ayasamy, M Moss, B Moss, A Simpson, I Thomas, A Jenns, J McNally, J Whitby and H Phillips
Clerk: S Humphries
Apologies: No Apologies were received.
There were no Members of the Public in attendance

1 Matters Arising from the last meeting

There were no matters arising from the last meeting.

2 Vote of Thanks

Councillor A Lewis on behalf of all Councillors thanked Councillor J Thomas for all her work as Chair over the past year and also all the work as the Council's representative for HS2. She was presented with a bouquet of flowers.

She spoke about the past year and the achievements of the parish council while she was Chair. She explained the grants that had been given to local groups and the items that had been purchased for the parish.

3 Accounts

The accounts for 2015/2016 had been circulated to all Councillors. They will be given to the Internal Auditor very soon and are therefore draft accounts. Councillors have until the next meeting to look through the accounts and raise any questions. They can then be approved and the Chair can sign the statement of assurance and the Annual Return on behalf of the Parish Council at the June Parish meeting, once they have been internally audited. They will then be sent to the External Auditor by the deadline date in June.

4 Matters Arising

- Councillor B Moss informed Councillors that the NWBC Sycamore Road play area was fenced off while some repairs were undertaken.
- It was confirmed that Councillor J Thomas would continue to be the HS2 representative for the Parish.

There being no further business, the meeting closed at 7.45pm.

Signed.....

Dated.....